



APPLICATION FOR EMPLOYMENT

Quail Valley Golf Course
 2880 La Quinta Drive, Missouri City, Texas 77459
 Phone: 281-403-5900

Website: www.golfquailvalley.com

INSTRUCTIONS:

Type or print your answers to all questions listed on the application. The QVGC of Missouri City requires that all individuals interested in employment complete an official application, and will accept a professional resume as a supplement to the application form. Applicant must attach copies of all supporting documentation to the official application.

SECTION I: PERSONAL INFORMATION

Position for which you are applying (one per application): _____

Date: _____

Please tell us how did you find out about this position?
 QVGC's website Monster Yahoojobs.com QVGC Employee _____ Other _____

Please complete (check one preferred method of contact):
 Cell Phone _____ Home Phone _____
 Work Phone _____ E-mail Address _____

Name (First) _____ (Middle) _____ (Last) _____

Street Address _____ Apt./Suite _____
 City _____ State _____ Zip Code _____

Have you ever worked for the Quail Valley Golf Course?
 Yes No
 When ___/___/___ to When ___/___/___

Are you legally authorized to work in the United States? Yes No
 Can you provide evidence of your eligibility to work? Yes No

Dept/Division _____

Do you have relatives employed by Quail Valley Golf Course? Yes No Department _____
 Their Name(s) _____ Relationship(s) _____

Do you have a valid Texas Driver's License? Yes No
 The Quail Valley Golf Course may verify all information, including moving violations.

High School/ GED Do you have a High School Diploma or GED Certificate? Yes No
 Prior to an interview, the City may require official copies of college or university transcripts or High School/GED certificate or Diploma, or professional certificates.

College or University	Name	Location	Dates (To and From)	Credit Hours Earned
		Major	Minor	Type Degree

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List all applicable certificates or licenses.

SECTION II: EMPLOYMENT RECORD

Beginning with current or most recent dates, provide a comprehensive description of your professional experience. If you require additional space attach an additional sheet to this document.

Current or Most Recent Employer _____
Starting Date _____ Ending Date _____ Total time employed: _____
Address _____ City/State _____ Phone _____
Title _____ Starting Salary _____ Ending Salary _____
Duties _____
Reason for Leaving _____

Previous Employer _____
Starting Date _____ Ending Date _____ Total time employed: _____
Address _____ City/State _____ Phone _____
Title _____ Starting Salary _____ Ending Salary _____
Duties _____
Reason for Leaving _____

Previous Employer _____
Starting Date _____ Ending Date _____ Total time employed: _____
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Title _____ Starting Salary _____ Ending Salary _____
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Have you ever been convicted, plead guilty or no contest, or placed on deferred adjudication or probation for any offense other than traffic violations? Yes No

Provide details (charges, penalties, where, when, and disposition)

By signing below, I certify, authorize, or acknowledge:

That all of the information provided by me on this application for employment and any attachments or supporting documents I submit are accurate. Recognizing that the QVGC may rely upon information I provide to make an employment decision, I hereby certify that all information herein presented is accurate and free from intentional omission, falsification, or misleading information.

I authorize the Quail Valley Golf Course to conduct background, personal, criminal, employment history, or any type of investigation it may require to determine of my fitness for the position for which I have applied. Additionally, I understand that the QVGC may require a physical, mental, or drug pre-employment screening after the QVGC has made me a conditional offer for employment.

Usual Signature of Applicant

Printed Name of Applicant

Date